



TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN REGULAR MEETING FEBRUARY 5, 2018 MINUTES

CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:30 p.m.
Present: Barbara Henry, First Selectman; James Conway & Russ Dirienzo, Selectmen
Members of the Public: Doug White & Marc Wager

APPROVAL OF MINUTES

Regular Meeting - January 2, 2018

Motion: Motion was made to approve Regular Meeting Minutes- January 2, 2018 by James Conway; seconded by Barbara Henry and carried. Russ Dirienzo abstained.

TAX REFUNDS FOR EXCESS PAYMENT

Motion: Motion was made by Russ Dirienzo to approve the following tax refunds:

- Jon Pacific - \$84.42
- Jason & Krystyna Maciuewski - \$4003.76
- Jayne Bentzen, Trustee - \$20.02
- Mary & Dan Ambruso - \$2,255.18
- FSM Services - \$280.31

The motion was seconded by James Conway and carried unanimously.

COMMUNICATION FROM THE PUBLIC

Barbara Henry noted there were no communications from the public.

COMMISSIONS & BOARDS APPOINTMENTS/OTHER

Zoning Commission, vacancy exp. 12/31/2018

Motion: Motion made to appointment Cheryl Rosen to the Zoning Commission, to fill the vacant alternate position expiring on 12/31/2018 by Russ Dirienzo; seconded by Barbara Henry and carried unanimously.

Inland Wetlands Commission, vacancy exp. 08/31/2019

Motion: Motion made to Table an appointment to the Inlands Wetlands Commission, to fill the vacant position expiring on 08/31/2019 by James Conway; seconded by Barbara Henry and carried. Russ Dirienzo abstained.

Conservation Commission, vacancy exp. 06/30/2021

Motion: Motion made to appointment Kim Cartwright to the Conservation Commission, to fill the vacant position expiring on 06/30/2021 by Barbara Henry; seconded by James Conway and carried unanimously.

Senior Center BOD

Motion: Motion made to appointment Sharon Poluhowich to the Senior Center Board of Directors by Barbara Henry; seconded by James Conway and carried unanimously.

BUSINESS

Remembering Doris Squire, Eileen Piskura & Gene Parsons

Barbara Henry remembered three people who passed away recently and were all important contributing members of the Roxbury Community. Doris Squire worked as the school nurse at Booth Free School and was once the Republican Registrar of Voters. Eileen Piskura was the secretary at Booth Free School. Gene Parsons, of New Milford, was a clerk of the works on several road projects.

Doug White Request

Doug White and Marc Wager came forward to discuss holding a jazz festival in Roxbury at Munson Meadow. Both are musicians and noted there's a lot of great local talent in this area that could be showcased by this event. They spoke about donating part of the proceeds back to the Town. The Board was receptive to their idea, and discussed the following areas with them:

- The need to be insured
- Constables would need to be hired based on the size of the event
- Port-a-Johns would be needed
- The feasibility of using Hurlburt Park instead
- The Town cannot fund it
- To allow Shepaug students to work at it, so it can be used toward their community service graduation requirement

It was decided they would do a site visit to Munson Meadow with James Conway.

Grand List 10/2017

Barbara Henry stated the Grand List went down 6.4%, from \$706,461,680.00 to \$661,861,950.00. This is based on lower selling prices of houses and property in the current real estate market. It was noted most of the real estate assessments have gone down, and not many owners have contacted the Board of Assessment Appeals. Barbara Henry wrote to Ben Barnes regarding this.

Amend the LOSAP Award Plan

Barbara Henry stated changes to the Length of Service Award Plan will be effective on February 10, 2018. The new ordinance is currently with the Town Attorney. There will be a meeting held with all those it affects after the ordinance is updated.

Sustainable CT

Barbara Henry reported there were 18 participants at the Sustainable CT luncheon. They met for two hours and were broken into groups, covering nine different topics. Jessyka Patterson will oversee the beginning of the programs implementation, and Barbara Henry will help her. The program is very big on recycling and upcycling.

Bright Idea Grant – Electric Charging Station

Barbara Henry reported the Town received the grant check. A note was received from the Historic District Commission stating they would like the charging station next to the fire house. She also stated a Certificate of Appropriateness for the HDC needs to be filled out. Barbara Henry will go to the next Historic District Commission meeting to discuss placement.

Botsford Hill Road Culvert Mitigation

Barbara Henry stated the application for the Local Bridge Program Grant is due in March. She approached Lenard Engineering, who was already hired by the NWCOC through an RFP to see if the Town could hire their professional services to fill out the application, since they surveyed the area, and they stated they could.

Motion: Motion made to hire Lenard Engineering professional services to prepare the application for the Local Bridge Program Grant for the Botsford Hill Road Culvert Project by Russ Dirienzo; seconded by James Conway and carried unanimously.

Transfer Station

Barbara Henry shared an idea from Jimmy Hurlbut with the Selectmen. The idea is to stop selling permits to the Transfer Station, and instead build the fee into the resident's taxes. The Selectmen discussed this and decided to keep selling permits.

Pavilion Door Locks

Barbara Henry reported people are being hired to install the bathroom door locks at the pavilion.

Legislation Updates

There was nothing to report.

Fire Marshal's Report – November, December 2017, January 2018

The Fire Marshal reports for November 2017, December 2017 and January 2018 were reviewed by the Selectmen.

Resident Trooper's Report

Motion: Motion made to add the Resident Troopers Report to the agenda by Barbara Henry; seconded by James Conway and carried unanimously.

The Resident Trooper's Report was reviewed by the Selectmen. It was noted that the new speed sign was damaged.

Miscellaneous FY 18-19 Budget

Barbara Henry gave an update on FY 18-19 Budget. The Governor is proposing tolls be reinstated in the State.

Municipal Aid figures were reviewed:

- Town Aid Road is the same as last year
- LOCIP is funded at \$65,525.00
- ECS was reduced to \$26,867.00
- Mashantucket was reduced to \$7,982.00 for 2018 and \$0.00 for 2019

Barbara Henry noted the Town most likely will have the money for the Botsford Hill Culvert replacement if we do not get the Local Bridge Program grant.

Executive Session – Town Police

Motion: Motion was made to go into Executive Session at 8:55 p.m. by Barbara Henry; seconded by James Conway and carried unanimously.

Motion: Motion was made by Russ Dirienzo to come out of Executive Session at 9:05 p.m.; seconded by James Conway and carried.

Motion: Motion was made by Russ Dirienzo to hire Donatella Jones as a full-time police officer effective April 1, 2018; second by James Conway and carried.

OTHER BUSINESS

Barbara Henry shared a letter from Vice President Michael Pence with the Selectmen which honors Roxbury's own Lindsey Jacobellis as a member of the U.S. Olympic Team in PyeongChang, South Korea.

ADJOURNMENT

Motion: A motion to adjourn was made at 9:05 p.m.; by James Conway; seconded by Russ Dirienzo and carried unanimously.

Respectfully submitted,

Julie Cady

Julie Cady, Secretary

These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Selectmen